



Post Graduate Government College Sector-46, Chandigarh



Affiliated to Panjab University, Chandigarh

NAAC Accredited 'A' Grade (Cycle-II)

AISHE CODE: C- 29314

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Dr Rajinder Singh Koura
IQAC Coordinator

Dr Abha Sudarshan
Principal



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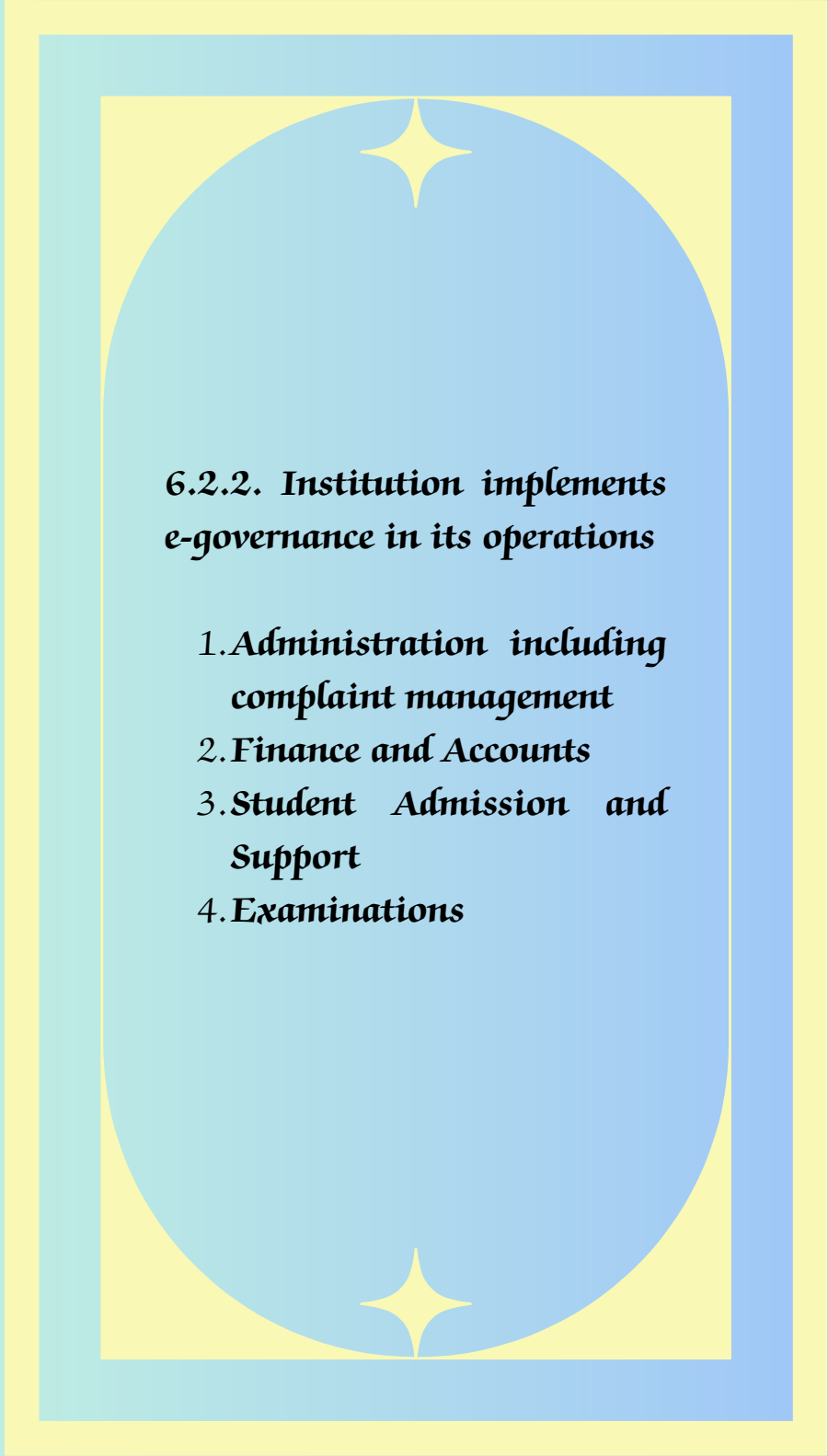


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6.2.2. Institution implements e-governance in its operations

- 1. Administration including complaint management**
- 2. Finance and Accounts**
- 3. Student Admission and Support**
- 4. Examinations**

Post-Graduate Government College, Sector-46, Chandigarh

6.2.2- Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination.

The college has implemented e-governance in various domains of its operation such as planning and development, examination, student admission and support, finance and accounts, and administration. The objective of e-governance is to enhance the efficiency, transparency and accountability of the college functioning. The main areas of e-governance in the college are:

ADMINISTRATION

- The college website provides information about all the activities, notices and events of the college to the public.
- ICT is used for issuance of salary certificates and also for internal communicating among the staff.
- Domain IDs for all the faculty members and students have been created for collaborating with G-Suite for education.
- Biometric attendance (face and fingerprint recognition) is mandatory for both teaching and non-teaching staff.
- e-HRMS is used for submitting APAR/APR by the employees of the college.
- Nebero Systems is used for firewall and bandwidth management of the college network.
- e-Sevaarth is a centralized web-based, integrated system of personnel information and payroll, developed by NIC.
- National Scholarship Portal (NSP), an online portal by the Government of India is used for applying, processing, verifying and sanctioning of Government scholarships to students.
- General Provident Fund (GPF), a fixed deposit scheme run by the Government of India allows employees to save money for retirement. The GPF can be used as an alternative to a retirement savings account.
- CCTVs (surveillance cameras) are installed at strategic locations on the campus and are monitored by the Principal and Superintendents with the help of the IT team.
- SPIC e-campus is used for managing students' databases.
- During the pandemic various e-learning tools like WhatsApp, Instagram, Facebook, G-suite, YouTube, etc. were used by faculty and students to cope up with the situation.
- E-Resources are available through INFLIBNET by library users and library staff tracks the usage.

FINANCE AND ACCOUNTS

- **PFMS**

The Public Financial Management System (PFMS) is a web-based online software application developed and implemented by the Controller General of Accounts (CGA), Department of Expenditure, Ministry of Finance, Government of India. It is being implemented by Chandigarh Administration. All Drawing and Disbursing Officers of Chandigarh Administration uses this system to monitor all the government financial transactions.

- **GeM**

The Government e-Marketplace (GeM) portal is a one-stop portal to facilitate online procurement of everyday use services and goods required by College. The GeM portal aims to enhance efficiency, transparency, and speed in public procurement along with inclusion. It provides the tools of reverse e-auction, e-bidding, and demand aggregation to help government users/buyers get the best value for their money. Most of the college needs are being fulfilled through this portal.

EXAMINATION

All the matters related to examinations in the college follow the direction of Panjab University:

- Filling of Examination forms , Revaluation forms, uploading of marks, assessments are being filled out through the university website
- Students can only download their results through university website.
- Students' assessments are also submitted through university website.
- Registrar Examinations of the College supervises the overall work of the examination with his team under the guidance of the principal.

STUDENT ADMISSION AND SUPPORT

The admission process is managed through the Society for Promotion of IT in Chandigarh (SPIC) regulated e-campus software. It has been specifically designed to fulfil the needs regarding the admission process. Some of the modules that have been designed under it are --

- Admission (Submission of forms, merit list generation, allotment of seats, etc.)
- Fee collection
- Examination
- Students' attendance
- Students' MST marks
- Student ledger and return

Asua
21/12/22
Principal
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